

## **EPRD SUMMER DAY CAMP**

### **CAMP GUIDELINE FOR PARENTS & CAMPER:**

#### **Helpful reminders for daily camp activities, field trips and more.....**

In an effort to make everyone's summer camp experience a memorable one, we have created this list of helpful tips for parents, campers and staff. Parents, we ask that you please review all of this information carefully and share it with your child.

### **OVERVIEW:**

- ❖ EPRD Summer Camp will feature a day full of camp activities that include field trips, special events, arts and crafts, sports and games for children ages 6 – 12 (age as of September 1, 2019). Camper / Staff ratio is 6 to 1 for ages 6-8; 10 to 1 for ages 9-12. Important information regarding Summer Camp is outlined below. Please feel free to contact the Recreation Center at (401) 433-6360 or the Department's main office at 435-7511 if you have any questions.
- ❖ Registration fee will be \$150 per session per child. Full payment for each session is required at registration. You can make payment online at [www.eastprovidenceri.net/recreation](http://www.eastprovidenceri.net/recreation) or in person using cash or check ONLY. Phone registrations, mail in or faxes are not accepted.
- ❖ **NO CHILD WILL BE ALLOWED TO ATTEND CAMP WITHOUT A COMPLETED MEDICAL FORM.**
- ❖ EPRD Summer Camp is not a licensed day care nor is the City of East Providence licensed to provide child care services through the Department of Children and Youth and their Families (DCYF). As such, the City cannot provide Federal Employer I.D. # for tax purposes.
- ❖ We do not take requests for friends/siblings to be in the same groups. Let's all make new friends

### **DAILY ACTIVITIES:**

- ❖ EPRD Camp is held at Pierce Field playground, 210 Mercer St. and will run Monday - Friday 8:30am -3:30pm, June 24 – August 2, 2019.
- ❖ **Transportation is *not* provided to and from camp. Children must be dropped off and picked up. East Providence Recreation is not responsible for participants until they are signed in with staff.**
- ❖ Free lunch is provided Monday – Friday.
- ❖ If your child is not going to get the free lunch, please be sure to send your child with a full lunch, plenty of snacks and drinks for the entire day. We suggest that you use an insulated bag or small cooler since there is no refrigeration on site as well as a reusable bottle that your child can refill at the water fountain if they want.
- ❖ If your child is getting free lunch, it is still suggested that you send extra drinks or a reusable bottle that can be refilled at the water fountain if they want.
- ❖ Children should come to camp with proper footwear and clothing for the planned activity. If it's a "water day", we suggest a towel and bathing suit, as well as dry clothes to change into.
- ❖ Please be sure to write your child's name on all of his/ hers belongings, including clothes, water bottle, lunch bags/ coolers, etc. (this will help identify items left behind at camp).

- ❖ Children should have sunscreen applied before camp and bring a bottle to use throughout the day. Hats and sunglasses are suggested as well.
- ❖ Children are not allowed to share food or money (the only exception to this is siblings)

### **FIELD TRIPS:**

- ❖ Field trips and special activities may be limited due to bus size and specific age groups. Field trips will be publicized in advance and reservations made on a first come first pay basis. **Space on each field trip cannot be guaranteed.** Field trip fees and special activity fees are NOT included in the registration fee. Fees must be in cash and correct change would be greatly appreciated. CHECKS WILL NOT be accepted.
- ❖ Please send your child with appropriate clothing for the field trip as well as a full lunch with enough drinks for the entire day.
- ❖ We suggest that if you send your child with “spending money” for a trip that you place all money in a zip lock bag, small envelope or wallet with your child’s name clearly printed on it. Please note that children are responsible for keeping their own money with them.
- ❖ If your child is not attending the field trip, they can stay at Pierce Field and participate in activities at the play site.
- ❖ As a safety measure, the “BUDDY SYSTEM” is implemented on all field trips. Campers will have a specific partner or “buddy” to discourage children from wandering off or swimming alone. One buddy should always know where the other is. Groups of three are acceptable if one child is unable to find a buddy or if there are an odd number of campers. If a camper is unable to find a buddy, a supervisor will assign one for him/her.

### **INCLEMENT WEATHER:**

- ❖ In the event of rain or other severe weather related conditions camp will be moved to Agnes B. Hennessey Elementary School cafeteria, located at 75 Fort St (across the street from Pierce Field). All indoor field trips will still go on as scheduled. Some groups may be transported to an indoor facility (i.e.: library, Senior Center etc.) and returned to the main site by the end of camp.

### **BE SAFE:**

- ❖ Campers will be asked to stay in the supervised area. If the campers are intentionally leaving the area of supervision, parents will be notified and the disciplinary procedure will be followed.
- ❖ Please do not climb on trees, on the outside of playground equipment or along any fencing.
- ❖ When indoors walk to and from the bathroom- floor may be slippery
- ❖ Listen to counselors – if they are telling you to do or not to do something it is for your own good. We are here to make sure you are safe and have fun!
- ❖ If something happens that makes you feel unsafe or uncomfortable, if you notice something that looks unsafe, please tell a counselor right away.
- ❖ Shoes must be worn at all times while at camp (this is at the discretion of the Recreation Supervisor during water play).
- ❖ Children should not share hats.

- ❖ Please do not share food or beverages – There are campers who have allergies and get very sick if you do!

### **BE KIND:**

- ❖ Be respectful – Treat others the way you would want to be treated.
- ❖ Use kind words – NO TEASING!
- ❖ NO VIOLENCE! (Hitting, slapping, kicking, biting, etc.)
- ❖ Include everyone in clubs or games.
- ❖ Do not take other people's property
- ❖ Be kind to all Parks & Recreation Staff! Remember, it is a privilege to use the playground!
- ❖ Clean up your messes.
- ❖ Use the bathroom in the proper way.
  - Put paper towels in the garbage.
  - If you spill water on the floor, clean it up.
  - If something is broken please tell a staff person

### **PLAY FAIR:**

- ❖ Follow the rules for the game you are playing – If you don't know the rules, ask someone to explain them.
- ❖ Be honest at all times – If you get out, you're out.
- ❖ Be a good sport – That means a good loser and /or a good winner.
- ❖ Share and take turns
- ❖ Don't take advantage of other people.
- ❖ Don't blame other people without reason.
- ❖ Be opened minded.

### **BUS RULES: Please note: these are basic rules to abide by – Individual drivers may have additional rules to follow. ALL children should know enough to follow the same rules that apply during the school year.**

- ❖ Children must remain in their seats at all times while the bus is moving and until it is time to get off the bus.
- ❖ Never throw anything out the window or inside the bus.
- ❖ Children are not to make any gestures to passing vehicles or persons.
- ❖ Children are to keep their hands inside the bus.

### **ITEMS NOT PERMITTED AT CAMP:**

- ❖ ELECTRONICS – Children are not permitted to bring any electronics (ie, Tablets, IPODS, MP3 Players, etc.) This will help prevent items from being lost, stolen or broken.

### **CELL PHONES:**

- ❖ While we can certainly appreciate the need for children to have cell phones to use in the event of an emergency, we ask that they **DO NOT** use them for texting, emailing, taking pictures or videos or “just because”. They have become a distraction for some. Campers are also not allowed to use staff phones for any reason unless staff deems it to be an emergency. Should staff

determine that the phones are becoming an issue, they will take them for the day and hand them back when the child leaves.

**GENERAL REMINDERS:**

Our camp follows our own 3 –step disciplinary process (as stated in the Camp Guidelines when you registered). Children will be given warnings by staff should their behavior be deemed unacceptable. It is the policy that after 3 warnings, a child will be disciplined and parents will be informed. Child will be suspended from the program for a determined amount of time. If the problem persists, the child will be dismissed for the remainder of the program.

The staff may limit or exclude participation based upon stamina, maturity and/or age restriction. Due to the number of participants, Camp cannot provide individualized attention and supervision. Participants will be asked to stay within the supervised area. If participants are intentionally leaving the area of supervision, parents will be notified and the disciplinary procedure will be followed.

PLEASE NOTE: In the past staff has noticed that there has been an issue with children using inappropriate language/ gestures while at camp. It is for this reason that ANY child who's language or gestures that are rude, crude, inappropriate, or in any way hurtful or harmful to another they will face an automatic 1 day suspension from camp. We encourage you to speak to your child about this as well as the other information contained on these pages.

**We appreciate your cooperation in helping make this summer a great one for campers and staff! Should you have any questions please feel free to speak to the Recreation Supervisor on site or you may call the Recreation Center office @ 433-6360.**